



केन्द्रीय विद्यालय संगठन / Kendriya Vidyalaya Sangathan

18 संस्थानिक क्षेत्र/18 Institutional Area,

शहीद जीत सिंह मार्ग /Shaheed Jeet Singh Marg

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F.11056/1/PR/Asstt/2016-KVSHQ (Estt.III) /58-65

Date : 06.01.2017

13.1.2017

MEMORANDUM

SUBJECT : Promotion from the post of Senior Secretariat Assistant to the post of Assistant Section Officer for the year 2014-15 (Main Panel).

The Competent Authority has approved promotion of the following **Senior Secretariat Assistant** to the post of **Assistant Section Officer** in the pay band of Rs.9300-34800/- with **Grade Pay of Rs. 4200/-** and posted to Kendriya Vidyalaya as shown in **column 6** against her name. She must communicate her unconditional acceptance positively by **20.01.2017** and get relieved for joining the place of posting as **Assistant Section Officer** after availing joining time as per rules. If she fails to get relieved by **23.01.2017**, this offer of promotion will automatically be treated as withdrawn and she would be debarred from getting further promotion for **01** year with attendant consequence such as seniority etc. with effect from **24.01.2017** as per KVS (HQrs.). letter No.6-6/1999/KVS(HQ)RPS dated 4.9.08.

Sl.No	Sen.No.	Name	Date of Birth	KV where presently working	Allotted KV
1	2	3	4	5	6
1	554	Smt. Pushpa Devi	05.07.1972	Samba	No.4 Pathankot

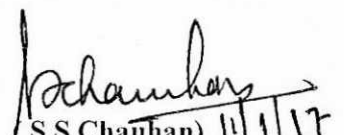
2. The offer of promotion made under SC/ST quota is subject to production of recent certificate obtained from the competent authority of State Govt. in support of his/her continuing to belong to SC/ST as the case may be.

3. Benefits of pay fixation of promotion are admissible only in cases where the grade pay attached to the higher post is greater than the grade pay attached to the lower post held by the employee. The entitled category of employees will have the option to get their pay fixed from the date of promotion or from the date of increment in the lower post, i.e., on 1st July.

4. No extension of joining time shall be allowed except for reasons of illness/confinement of the employee duly supported by medical certificate from Chief Medical Officer / Medical Supdt. / Civil Surgeon of Govt. Hospital / Distt. Hospitals or from Chief Medical Officer of the Hospital of Public Sector Undertakings/Projects to which the school is attached/Military or Command Hospital as a case may be. The request, if any, for extension should be submitted through proper channel by **23.01.2017** to KVS(HQ) positively.

5. It is also made clear that representation for either change of place of posting or for extension of time to join the post (other than covered under para 4 above will not be entertained under any circumstances).

This issues with approval of the competent authority.


S S Chauhan) 11/1/17

Assistant Commissioner (Estt.)

Distribution:

1. The individual concerned to give her acceptance positively by **20.01.2017**. In case of acceptance of offer of promotion, she is directed to get relieved on or before **23.01.2017** failing which she is deemed to have been relieved on **23.01.2017**. Further, she is hereby informed that she was "NOT FIT" for promotion for the year 2013-14.
2. The Principal, KV Samba for necessary action. The employee who is willing to join should convey her unconditional willingness/consent to the Kendriya Vidyalaya Sangathan (HQ) through the Principal by **20.01.2017**. If not submitting such willingness/ unconditional consent, she will be deemed to be not interested in offer of promotion and her offer of promotion shall stand automatically withdrawn without any further notice. If accepted the offer of promotion, she may be relieved positively on or before **23.01.2017** to enable her to join at the place of posting.
3. The Principal, KV No.4 Pathankot with a request to intimate the date of joining of the individual.
4. The Deputy Commissioner, KVS, Regional Office Jammu with a request to ensure the implementation of time schedule given in Sl. No.2 above and relieving of the willing employee.
5. The Finance Officer, KVS Regional Office Jammu.
6. The Section Officer, RPS, KVS (HQ).
- ✓ 7. EDP Cell, KVS(HQ) to upload the Memorandum in the website.
8. Guard file.