



एतत् सर्वं पुण्यं कर्मणाम्
केन्द्रीय विद्यालय संगठन

Website: www.kvsangathan.nic.in

केन्द्रीय विद्यालय संगठन (मुख्यालय)

KENDRIYA VIDYALAYA SANGATHAN (Hqrs.)

18, संस्थागत क्षेत्र, शहीद जीत सिंह मार्ग, नई दिल्ली.110016

18, INSTITUTIONAL AREA, SAHEED JEET SINGH MARG, NEW DELHI -110 016

Ph.26858570 Fax.26514179 (Email:kvs.jcadmn@gmail.com)

F.11055-1/2016-KVS(HQ)/RPS/LDE-PRINCIPAL/

Date: 29-07-2017

The Dy. Commissioner/ Director,
Kendriya Vidyalaya Sangathan.
All Regional Offices/ ZIETs,

**Subject: Filling up the Posts of PRINCIPAL through Limited Departmental Examination (LDE)
– NOTIFICATION regarding.**

Madam/ Sir,

The Kendriya Vidyalaya Sangathan will be conducting Limited Departmental Examination for filling up the posts of Principal from amongst eligible Vice Principals of KVS. **The crucial date of eligibility for the LDE in all respect will be 31-03-2017:**

Name of the Post.	Tentative Number of Vacancies. (Vacancies may increase or decrease)
PRINCIPAL	Number of Vacancies would be determined by CAT, Ernakulam Bench.

2. The Feeder Posts and Eligibility Criteria for the post of Principal to be filled by LDE shall be as per KVS Recruitment Rules in vogue (i.e. as amended and effective from 12-02-2014) as under:

“The candidate should have 08 Years combined regular services as PGT in the Pay Band of Rs.9300-34800/- with Grade Pay Rs.4800/- and Vice-Principal in the Pay Band of Rs. 15600-39100/- with Grade Pay Rs.5400/- out of which 02 Years as Vice-Principal”

3. The time schedule for LDE application processing will be as under:

Sl. No.	Activity pertaining to Limited Departmental Examination.	Last Date of Submission.
1)	Last Date for submission of OFF-LINE Application to the Principal concerned by the candidates.	05-08-2017
2)	Last Date of receipt of OFF-LINE Applications by the KVS (RO) after certification from the Principal concerned.	10-08-2017
3)	Last Date of receipt of Applications by the KVS (Hqrs.) after Certification from the Principal / Dy. Commissioner concerned.	16-08-2017

4. The interested and eligible Vice-Principals fulfilling the terms & condition as mentioned in this notification and as per KVS Recruitment Rules will have to apply OFF-LINE by filling details in the Application Form in his/her own hand writing in CAPITAL LETTERS using BLUE BALLPEN through proper channel i.e. through Principal/ Deputy Commissioner (where Incharge Principal/ Principal Gd.II is applying himself/ herself for the post) and further counterchecked by the Dy. Commissioner concerned by submission of HARDCOPY complete in all respects i.e. Self undertaking from the employee and certificate from the Competent Authority. Principal/ Deputy Commissioner concerned will attest the photograph of the employee with their seal and the employee has to sign in the box below the photograph pasted.

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5. The Principal/ Deputy Commissioner will verify the eligibility as well as details filled by the candidate from his/ her service record and certify the same under his signature before transmitting the Original Application (s) to the Dy. Commissioner of the concerned Regional Office.

6. On receipt of the applications the Dy. Commissioner of the concerned Region will check and countersign each Application and prepare a consolidated detail of each applicant in the enclosed EXCEL FORMAT (Annexure-A) and forward the same with scanned Applications through e-Mail to rps313kvshq@gmail.com followed by hard copies by **SPEED POST** to Jt. Commissioner (Admn.), KVS(HQ) in a single bunch with title "**Application for LDE for the post of PRINCIPAL**".

7. The details of the ineligible Vice-Principals, if any, received from the Principals of KVs will be recorded on the face of the covering letter with specific comments of the Deputy Commissioner concerned. Total number of applications Category wise shall be mentioned by the Dy. Commissioner while forwarding Applications to KVS (Hqrs.).

8. While forwarding the Application in original, it may be ensured by the Deputy Commissioner concerned that the particulars/ Bio-data of the applicant is as per the office records, and duly certified by the Principal concerned as **no change in Original Application will be permitted at any stage, once it is submitted by the Principal concerned.**

9. Merely submission of application will not confer any right upon a candidate to appear in the written examination. The candidature of the applicant shall be cancelled at any stage, even after conduct of examination and issue of Posting Order, if found, that the particulars filled by the candidate are incorrect or he/she is not eligible for the post of PRINCIPAL as per Recruitment Rules of KVS for the post of Principal.

10. **The Limited Departmental Examination for the post of Principal is likely to be conducted in the month of September, 2017 in DELHI only. Exact Date of Limited Departmental Examination will be communicated shortly on receipt from the CBSE i.e. the Recruitment Agency.**

11. The Amended Scheme & Syllabus of examination is available on KVS website www.kvsangathan.nic.in under the link "**Employment Notice**" sub menu-> "**Syllabus**".

12. The Principals under your jurisdiction may be advised to bring the contents of this letter to the notice of all concerned in his/her Vidyalaya and take their signature as token of having seen the letter.

Treat this as most urgent.

Yours faithfully,


(S.VIJAYA KUMAR)
Jt. Commissioner (Admn.)
29/7/17

Copy for information and necessary action to:

- 1) The Assistant Commissioner (Estt. I), KVS (HQ), New Delhi.
- 2) The Principal, Kendriya Vidyalaya, KATHMANDU/TEHRAN/MOSCOW.
- 3) The Dy. Commissioner (Acad./ EDP), KVS(HQ) – to upload this "LDCE Notification for the Post of PRINCIPAL" in KVS Website under the head "Announcement" & "Limited Deptt. Competitive Exam." respectively.

(2)

13. Name of present post on which working: _____

14. Name of K.V. where working at present _____
with K.V. Code: _____

15. Educational Qualification as per Recruitment Rules of KVS:

- i Master Degree from recognized university with atleast 45% marks in aggregate;
- ii B.Ed. or equivalent Teaching Degree.

Are you fulfilling above mentioned educational qualification: YES/ NO.

16. Working Experience as per KVS Recruitment Rules.

Worked as a Regular	Date from	Date to	Total Length of Service in		
			Years	Months	Days
Post Graduate Teacher.					
Vice-Principal (2 Years minimum).					
Combined Regular service (not less than 8 Years)					

Note: The length of service will be calculated as on **31-03-2017**.

As per the Recruitment Rules of KVS for the post of Principal to be filled through LDE, the candidate should have 08 years combined regular service as PGT in the Pay band of Rs.9300-34800 with grade pay Rs.4800/- and Vice Principal in the pay band of Rs.15600-39100 with grade pay Rs.5400/- out of which 02 years as Vice Principal.

In case the **I/c Principal or Principal Grade-II** is applying for the post of Principal through LDE himself/ herself, Deputy Commissioner of the regional office will Countersign/ Verify details of the applicant on behalf of Principal in such cases.

Signature of the Applicant

UNDERTAKING BY THE EMPLOYEE.

1. I am an Indian national.
2. I have read the provisions given in the Notification/ Circular No. **F.11055-1/2016-KVS(HQ)/RPS/LDE-PRINCIPAL/ dated 29-07-2017** and Recruitment Rules of KVS for the post applied and hereby agree to their contents/ terms & conditions.
3. All statements made and information given by me in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information or part of it being found false or incorrect before or after the examination/ interview or appointment, action can be taken against me by the KVS and my candidature/ appointment shall automatically stand cancelled.
4. I further declare that I fulfill all the conditions of eligibility regarding age, educational and professional qualification etc. prescribed for the post applied as per the Recruitment Rules of KVS.

Place: _____

Signature of the Employee: _____

Date: **-08-2017.**

Name & Designation: _____

CERTIFICATE FROM THE COMPETENT AUTHORITY.

1. Sh./Smt./ Kumari _____ (name of employee) is working as _____ (Name of post) in KV/KVS,RO/KVS(HQ)/ZIET _____
2. The particulars filled by the employee has been checked from his/her service records and found correct.
3. He/she is eligible for the post of PRINCIPAL through Limited Departmental Examination.
4. No Disciplinary/ Vigilance case is pending/ contemplated against him/her.
5. He/she is not under currency of penalty.
6. The details of disciplinary/ vigilance case contemplated or currency of penalty, if any, is as under:-

Counter Signature by the Deputy Commissioner.
with Seal.

Signature of the Principal
with Seal.

KENDRIYA VIDYALAYA SANGATHAN, NEW DELHI.

Data duly verified and completed in all respect of the total Applicants for the post of PRINCIPAL through Limited Departmental Examination to be provided by the KVS (RO) concerned.

Sl. No.	Name of the Employee.	Designation and name of K.V. where working presently.	Date of Birth DD-MM-YYYY	Educational Qualification	Professional Qualification	Category GEN./ SC/ ST/ OBC & PH- (OH/VH/ HH)	Gender	Mobile Number	Email I.D.	Correspondance Address.	Premanent Address	Working Experience			Remarks. (if any)
												as a PGT in Years- Month- Days)	as a VICE PRINCIPAL (in Years- Month- Days)	TOTAL Combined as PGT+VP in (in Years- Month- Days)	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
1															
2															
3															
4															
5															
6															
7															
8															
9															
10															

Date: ___-08-2017.

Signature & Seal of Dy. Commissioner,
KVS, Regional Office, _____