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F. No. 110240/4/2014/KVS/ HQ/ Budget/PF-1

Dated:- 23<sup>rd</sup> June, 2017  
**Most Important**

The Deputy Commissioner  
Kendriya Vidyalaya Sangathan  
**All Regions**

**Sub: - Fee Collection through UBI Web Portal System for Second Quarter of 2017-18  
-Reg.**

Madam/Sir,

You are aware that Kendriya Vidyalaya Sangathan has been collecting fee through UBI Fee Collection Web Portal System. In this connection, it is intimated that Student Data verification for quarter 2 (July, 2017 to Sept, 2017) of 2017-18 has to be completed by 28<sup>th</sup> June, 2017 up to 6.00.P.M without fail. On 28<sup>th</sup> June, 2017 at 6.00 P.M, the UBI official will freeze the Fee Portal to complete the process/activities for starting the fee collection of ensuing quarter of 2017-18. **It may be noted that once the Portal is frozen, verification of student data will not be possible in any case and fee will not be collected through the system.**

2) During the earlier quarters it had come to the notice that some of the Teachers and Principals did not complete the mandatory verification process at their level which created an obstacle in the process of fee Collection through the Fee Collection Web Portal System. It is therefore, once again emphasized that for the 2nd quarter of 2017-18, student data **verification, at both levels must be completed within the prescribed time schedule as stated in this letter.**

3) It is further stated that Director (RMSA-III), Ministry of Human Resource Development, Department of School Education & Literacy, New Delhi has informed Kendriya Vidyalaya Sangathan vide letter **No.11-35/2017-RMSA-III Dated 9<sup>th</sup> June,2017**, that Government of India has accorded highest priority for promotion of digital payments. It is stated under para no.3 of the said letter that an Action Plan is to be prepared so that all financial transactions in Kendriya Vidyalayas may take place through digital modes only. As such, students/parents may be encouraged only to use the online payment mode and pay the fee of ensuing quarter of **2017-18** by using Debit Card/ATM Card, Net banking etc.

**...2/-**

The contents of this letter may be brought to the notice of all the Principals, Teachers and other stake holders for compliance at their end.

Yours faithfully,



(M. Arumugam)

Joint Commissioner (Fin)

**Distribution:-**

1. PS to Additional Commissioner (Admn.) for information.
2. The Deputy Commissioner (Acad.)/EDP with a request to upload it on KVS Website under the link "Announcement".

Joint Commissioner (Fin)