



केन्द्रीय विद्यालय संगठन  
Kendriya Vidyalaya Sangathan  
18 संस्थानिक क्षेत्र  
18 Institutional Areas,  
शाहीद जीत सिंह मार्ग  
Shaheed Jeet Singh Marg  
नई दिल्ली - 110016  
New Delhi - 110016  
Tele.:011-26858570/26514179(Fax)  
Website:www.kvsangathan.nic.in

F. No. 11054/01(Steno Gr I)/2016/KVSHQ(E-3) / 116742-49

Date: 2.04.2016

**MEMORANDUM**

**SUBJECT : Filling up the Posts of Stenographer Grade I by promotion for the year 2015-16.  
(Main Panel : Unreserved Category)**

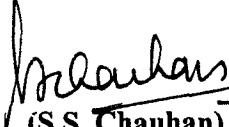
The Competent Authority has approved promotion of the following Stenographer Grade II to the post of Stenographer Grade I in the pay band/ Scale of Rs.9300-34800/- with Grade Pay of Rs. 4200/- and posted to KVS ROs/ZIET as shown in column 6 against their name. They must communicate their unconditional acceptance positively by 28.04.2016 and get relieved for joining the place of posting as Stenographer Grade I after availing joining time as per rules. If they fail to get relieved by 28.04.2016 this offer of promotion will automatically be treated as withdrawn and they would be debarred from getting further promotion for 01 year with attendant consequence such as seniority etc. with effect from 29.04.2016 as per KVS (HQrs.). letter No.6-6/1999/KVS(HQ)RPS dated 4.9.08.

**EXTENDED PANEL – UNRESERVED CATEGORY**

S. No.	Sen. No. as per S. List as on 31.03.2013	Name	Date of Birth	Where working presently	Place of Posting
1	2	3	4	5	6
1	28	Sh. Khem Chand Bairwa	07.09.1977	KVS(HQ)	KVS(HQ)
2	29	Sh. Rakesh Kumar	10.01.1989	KVS(HQ)	KVS(HQ)
3	30	Smt. Archana	15.07.1986	RO Dehradun	ZIET Chandigarh
4	31	Sh. Ajay Singh Bisht	15.08.1982	RO Lucknow	RO Mumbai
5	32	Sh. Sanoj Kumar	01.01.1991	RO Lucknow	RO Tinsukia

2. The promotion made under SC/ST quota is subject to production of recent certificate obtained from the competent authority of State Govt. in support of his continuing to belong to SC/ST as the case may be.
3. The employee will have the option to get his pay fixed from the date of promotion or from the date of increment in the lower post, i.e., on 1<sup>st</sup> July. The option should be exercised within a month of promotion.
4. No extension of joining time shall be allowed except for reasons of illness/confinement of the employee duly supported by medical certificate from Chief Medical Officer / Medical Supdt. / Civil Surgeon of Govt. Hospital / Distt. Hospitals or from Chief Medical Officer of the Hospital of Public Sector Undertakings/Projects to which the school is attached/Military or Command Hospital as a case may be. The request, if any, for extension should be submitted through proper channel by 28.04.2016 to KVS(HQ) positively.

5. It is also made clear that representation for either change of place of posting on promotion or for extension of time to join the post (other than covered under para 4 above will not be entertained under any circumstances.

  
(S.S. Chauhan) 7/4/16

Assistant Commissioner (Estt.)

Distribution:

1. The individual concerned to communicate his/her acceptance positively by **28.04.2016**. In case of acceptance of promotion, he/she is directed to get relieved on or before **28.04.2016**, failing which he/she is deemed to have been relieved on **28.04.2016**.
2. The Deputy Commissioner, KVS, Regional Office for necessary action. If the official is willing to proceed on promotion, he/she must convey his/her unconditional willingness/consent to the Kendriya Vidyalaya Sangathan (HQ) through the Deputy Commissioner by **28.04.2016**. If he/she is not submitting such willingness/ unconditional consent he/she will be deemed to be not interested in promotion and his/her offer of promotion shall stand automatically withdrawn without any further notice. If he/she has accepted the promotion, he/she may be relieved positively on or before **28.04.2016** to enable him/her to join at the place of posting.
3. The Deputy Commissioner KVS, Regional Office/ ZIET, where the employee is posted on promotion with a request to intimate the date of joining of the individual on promotion.
4. The Finance Officer, KVS, Regional Office, concerned.
5. The Section Officer, RPS, KVS (HQ),o.,.
6. EDP Cell, KVS(HQ) to upload the Memorandum in the website
7. Guard File.