



केन्द्रीय विद्यालय संगठन

केन्द्रीय विद्यालय संगठन (मु0)
Kendriya Vidyalaya Sangathan (HQ)
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F. No. 110240/4/2014/KVS/ HQ/ Budget/PF-1

Dated:-27th January, 2016

The Deputy Commissioner,
All Regional Offices

Sub: - Fee collection through bank-Non verification of student data on UBI Web Portal-Reg.

Madam/Sir,

You are aware that verification of Student Data on UBI Fee Collection Web Portal System by a cut of date is a mandatory process on the part of the class teacher and Principal in order to allow the fee collection through the **UBI Fee Collection Web Portal System. Since the verification of Data is not possible once the data is frozen by the UBI officials, instructions** to this effect that fee collection through the system would not be possible in such a situation, were issued to all Regional Offices vide this office letter no. F. No. 110240/4/2014/KVS/ HQ/ Budget/PF-1 Dated:-21st December, 2015, followed by a reminder letter dated 28th December, 2015 again requesting to complete the verification process by 28th December, 2015 itself. Moreover the information about the cut of date was also displaying on Fee Collection System itself and one has to see it compulsorily at the time of login in the system.

2) However, it has come to the notice of the undersigned that for the 4th quarter (January 16 to March 16) some of the Teachers and principals did not complete the mandatory verification process at their level despite the known fact that verification process is to be completed by a cut of date i.e. 28th December, 2015. This has caused not only a hurdle in the process of fee collection through the system but also kept away the KVS to achieve the target of 100% fee collection through the System for ongoing quarter Jan-March, 2016. The competent authority viewed it seriously and desired to

convey the message to the all Deputy Commissioners and Principals to stick to the time schedule prescribed for Student Data Verification on **UBI Fee Collection Web Portal System** failing which suitable action would be initiated against the defaulting Principals.

3) In view of the above, it is requested that all the Principals under your jurisdiction may be directed to complete the mandatory verification within the prescribed time limit for the ensuing quarters. This aspect may also be ensured at your level in order to have complete verification of Data in future.

This issues with the approval of the competent Authority.

Yours faithfully,

(M. Arumugam)

Joint Commissioner (Fin)

Distribution:-

1. PS to Additional Commissioner (Admn.) for information.
- ✓ 2. The Deputy Commissioner (Acad.)/EDP with a request to upload it on KVS Website under the link "Announcement".

So (EDP) In m.a
Arumugam
2-2-16


Joint Commissioner (Fin)