



केन्द्रीय विद्यालय संगठन(मु.)  
18 संस्थागत क्षेत्र, शहीद जीत सिंह मार्ग, नई दिल्ली-110016  
KENDRIYA VIDYALAYA SANGATHAN (HQ)  
18, Institutional Area, S.J.S. Marg, New Delhi-110016  
Tel: 26858570 Fax:: 26514179  
Website: [www.kvsangathan.nic.in](http://www.kvsangathan.nic.in)  
E-mail : [kvs.estt.1@g.mail.com](mailto:kvs.estt.1@g.mail.com)

F.11-E-10Appt(FO)/1/2019-KVS(E-I) | २१७४-२१४५

Date: 15.02.2019

**Speed post**

**MEMORANDUM**

**Subject: Offer of appointment to the post of Finance Officer.**

With reference to his application for the post of Finance Officer, **Shri Sukrampal** is hereby informed that he has been selected for appointment against a temporary post of Finance Officer in Kendriya Vidyalaya Sangathan in level-7 of Pay Matrix (₹ 44,900-1,42,400) and is initially posted at **Kendriya Vidyalaya Sangathan, Regional Office, Guwahati**. He will draw allowances and other benefits in addition to pay at the rates as admissible to Kendriya Vidyalaya Sangathan employees. This offer of appointment is subject to the candidate being declared medically fit for the post of Finance Officer by a Civil Surgeon.

2. No TA will be admissible for first joining the Sangathan as Finance Officer.
3. He will be on probation for a period of two years from the date of joining, which may be extended by another one year by the competent authority for the reasons to be recorded in writing. Upon successful completion of probation he will be confirmed as per KVS rules.
4. During the probation and thereafter, until he is confirmed, his services are terminable by one month's notice on either side without any reason being assigned, therefor. The Appointing Authority, however, reserves the right to terminate the services of the appointee from the post of Finance Officer before the expiry of the stipulated period of notice by making payment of a sum equivalent to the pay and allowances for the period of notice or the unexpired portion thereof.
5. He will be governed by Kendriya Vidyalaya Sangathan Employees Welfare Scheme.
6. He will be eligible for New Restructured Defines Contributory Pension Scheme only as circulated by KVS (HQ) vide Circular No. F.2-17/2003-04/KVS (Budget) dated 08/12.03.2004 and F.2-17/2003-04/KVS (Budget) dated 24.12.2004.
7. The appointment to the post of Finance Officer is provisional and is subject to the verification of the Scheduled Caste/Tribe/OBC/Physically Handicapped certificate through proper channel. If the verification reveals that the claim of belonging to SC/ST/OBC/PH, as the case may be, is false, the services will be terminated forthwith without assigning any reason and without prejudice to any such further action as may be taken under the provisions of the Indian Penal Code for production of false certificates. In case of Other Backward Classes, if the verification reveals that the claim of the candidate that he does not belong to creamy layer is false his services will be terminated forthwith without assigning any reason.

Contd...2

8. In case of any dispute or claim against Kendriya Vidyalaya Sangathan, in respect of service or any contract arising out to or following from this offer of appointment, the court at Delhi alone shall have the jurisdiction.

9. If he accepts the offer on the terms & conditions stipulated above, he should send his acceptance latest by **21.02.2019** by e-mail only e-mail [kvs.estt.1@gmail.com](mailto:kvs.estt.1@gmail.com) and shall join the office mentioned overleaf latest by **07.03.2019**. If the offer is not accepted by **21.02.2019** or/and, after acceptance, the appointee does not join the place of posting by **07.03.2019**, this offer of appointment will automatically stand cancelled and no further correspondence will be entertained in this regard.

10. Suppression of any information/providing false information will be considered a major offence for which the punishment may extend to dismissal from the service.

11. Other terms and conditions of service governing the appointment are as laid down in the Education Code for Kendriya Vidyalayas as amended from time to time.

12. A list of documents to be brought by the candidate at the time of joining is enclosed.

13. He will not request for transfer within one year of initial appointment on the first posting. He is liable to be transferred any where in India.

This issues with the approval of the Competent Authority.

  
(Varun Mitra)

Assistant Commissioner (Estt-1)

**Shri Sukrampal**  
**Assistant Section Officer**  
**Kendriya Vidyalaya Sangathan (HQ)**

Copy to:

1. The Joint Commissioner (Trg.)/(Fin.), KVS (HQ), New Delhi.
2. Deputy Commissioner, KVS, RO Guwahati with the request that before allowing the candidate to join as Finance Officer it may be ensured that no disciplinary case is pending/contemplated against him or he is not under currency of any penalty from the certificate issued by the relieving authority. The application form of the candidate alongwith documents submitted is enclosed for record and further necessary action.
3. Finance Officer (Cash) KVS (HQ), New Delhi.
4. Assistant Commissioner (RPS)/(Admn-I), KVS (HQ), New Delhi.
5. Assistant Commissioner (Estt-II/III), KVS (HQ), New Delhi for necessary action. It may also be ensured before relieving that no disciplinary case is pending/contemplated against him and /or he is not under currency of any penalty.
6. Office Order file.

Assistant Commissioner (Estt-1)



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F.11-E-10Appt(FO)/1/2019-KVS(E-1)\२०१९-२१९०

Date: 15.02.2019

**Speed post**

**MEMORANDUM**

**Subject: Offer of appointment to the post of Finance Officer.**

With reference to her application for the post of Finance Officer, **Miss. Akriti Aggarwal** is hereby informed that she has been selected for appointment against a temporary post of Finance Officer in Kendriya Vidyalaya Sangathan in level-7 of Pay Matrix (₹ 44,900-1,42,400) and is initially posted at **Kendriya Vidyalaya Sangathan, Regional Office, Bhopal**. She will draw allowances and other benefits in addition to pay at the rates as admissible to Kendriya Vidyalaya Sangathan employees. This offer of appointment is subject to the candidate being declared medically fit for the post of Finance Officer by a Civil Surgeon.

2. No TA will be admissible for first joining the Sangathan as Finance Officer.
3. She will be on probation for a period of two years from the date of joining, which may be extended by another one year by the competent authority for the reasons to be recorded in writing. Upon successful completion of probation she will be confirmed in her turn as per KVS rules.
4. During the probation and thereafter, until she is confirmed, her services are terminable by one month's notice on either side without any reason being assigned, therefor. The Appointing Authority, however, reserves the right to terminate the services of the appointee from the post of Finance Officer before the expiry of the stipulated period of notice by making payment of a sum equivalent to the pay and allowances for the period of notice or the unexpired portion thereof.
5. She will be governed by Kendriya Vidyalaya Sangathan Employees Welfare Scheme.
6. She will be eligible for New Restructured Defines Contributory Pension Scheme only as circulated by KVS (HQ) vide Circular No. F.2-17/2003-04/KVS (Budget) dated 08/12.03.2004 and F.2-17/2003-04/KVS (Budget) dated 24.12.2004.
7. The appointment to the post of Finance Officer is provisional and is subject to the verification of the Scheduled Caste/Tribe/OBC/Physically Handicapped certificate through proper channel. If the verification reveals that the claim of belonging to SC/ST/OBC/PH, as the case may be, is false, the services will be terminated forthwith without assigning any reason and without prejudice to any such further action as may be taken under the provisions of the Indian Penal Code for production of false certificates. In case of Other Backward Classes, if the verification reveals that the claim of the candidate that she does not belong to creamy layer is false her services will be terminated forthwith without assigning any reason.

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8. In case of any dispute or claim against Kendriya Vidyalaya Sangathan, in respect of service or any contract arising out to or following from this offer of appointment, the court at Delhi alone shall have the jurisdiction.
9. If she accepts the offer on the terms & conditions stipulated above, she should send her acceptance latest by **21.02.2019** by e-mail only e-mail [kvs.estt.1@gmail.com](mailto:kvs.estt.1@gmail.com) and shall join the Office mentioned overleaf latest by **07.03.2019**. If the offer is not accepted by **21.02.2019** or/and, after acceptance, the appointee does not join the place of posting by **07.03.2019**, this offer of appointment will automatically stand cancelled and no further correspondence will be entertained in this regard.
10. Suppression of any information/providing false information will be considered a major offence for which the punishment may extend to dismissal from the service.
11. Other terms and conditions of service governing the appointment are as laid down in the Education Code for Kendriya Vidyalayas as amended from time to time.
12. A list of documents to be brought by the candidate at the time of joining is enclosed.
13. She will not request for transfer within one year of initial appointment on the first posting. She is liable to be transferred any where in India.

This issues with the approval of the Competent Authority.

  
(Varun Mitra)

Assistant Commissioner (Estt-1)

**Miss Akriti Aggarwal**  
**B-001 Apex Athena Apartments**  
**Sector-75, Gautam Budh Nagar**  
**Noida-201301 (Uttar Pradesh)**

Copy to:

1. The Joint Commissioner (Trg.)/(Fin.), KVS (HQ), New Delhi.
2. Deputy Commissioner, KVS, RO Bhopal with the request to allow the candidate to join only after verification of original certificates related to educational qualification/experience and on submission of requisite forms/statements duly completed in all respect. If the candidate is already in government service relieving order and vigilance clearance certificate from her previous employer may be obtained. The application form of the candidate alongwith documents submitted is enclosed for record and further necessary action.
3. Assistant Commissioner (RPS)/(Admn-I), KVS (HQ), New Delhi.
4. Office Order file.

Assistant Commissioner (Estt-1)



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Date:15.02.2019

**Speed post**

**MEMORANDUM**

**Subject: Offer of appointment to the post of Finance Officer.**

With reference to his application for the post of Finance Officer, **Shri Rajeev Meena** is hereby informed that he has been selected for appointment against a temporary post of Finance Officer in Kendriya Vidyalaya Sangathan in level-7 of Pay Matrix (₹ 44,900-1,42,400) and is initially posted at **Kendriya Vidyalaya Sangathan, Regional Office, Silchar**. He will draw allowances and other benefits in addition to pay at the rates as admissible to Kendriya Vidyalaya Sangathan employees. This offer of appointment is subject to the candidate being declared medically fit for the post of Finance Officer by a Civil Surgeon.

2. No TA will be admissible for first joining the Sangathan as Finance Officer.

3. He will be on probation for a period of two years from the date of joining, which may be extended by another one year by the competent authority for the reasons to be recorded in writing. Upon successful completion of probation he will be confirmed as per KVS rules.

4. During the probation and thereafter, until he is confirmed, his services are terminable by one month's notice on either side without any reason being assigned, therefor. The Appointing Authority, however, reserves the right to terminate the services of the appointee from the post of Finance Officer before the expiry of the stipulated period of notice by making payment of a sum equivalent to the pay and allowances for the period of notice or the unexpired portion thereof.

5. He will be governed by Kendriya Vidyalaya Sangathan Employees Welfare Scheme.

6. He will be eligible for New Restructured Defines Contributory Pension Scheme only as circulated by KVS (HQ) vide Circular No. F.2-17/2003-04/KVS (Budget) dated 08/12.03.2004 and F.2-17/2003-04/KVS (Budget) dated 24.12.2004.

7. The appointment to the post of Finance Officer is provisional and is subject to the verification of the Scheduled Caste/Tribe/OBC/Physically Handicapped certificate through proper channel. If the verification reveals that the claim of belonging to SC/ST/OBC/PH, as the case may be, is false, the services will be terminated forthwith without assigning any reason and without prejudice to any such further action as may be taken under the provisions of the Indian Penal Code for production of false certificates. In case of Other Backward Classes, if the verification reveals that the claim of the candidate that he does not belong to creamy layer is false his services will be terminated forthwith without assigning any reason.

Contd...2

8. In case of any dispute or claim against Kendriya Vidyalaya Sangathan, in respect of service or any contract arising out to or following from this offer of appointment, the court at Delhi alone shall have the jurisdiction.

9. If he accepts the offer on the terms & conditions stipulated above, he should send his acceptance latest by **21.02.2019** by e-mail only e-mail [kvs.estt.1@gmail.com](mailto:kvs.estt.1@gmail.com) and shall join the office mentioned overleaf latest by **07.03.2019**. If the offer is not accepted by **21.02.2019** or/and, after acceptance, the appointee does not join the place of posting by **07.03.2019**, this offer of appointment will automatically stand cancelled and no further correspondence will be entertained in this regard.

10. Suppression of any information/providing false information will be considered a major offence for which the punishment may extend to dismissal from the service.

11. Other terms and conditions of service governing the appointment are as laid down in the Education Code for Kendriya Vidyalayas as amended from time to time.

12. A list of documents to be brought by the candidate at the time of joining is enclosed.

13. He will not request for transfer within one year of initial appointment on the first posting. He is liable to be transferred any where in India.

This issues with the approval of the Competent Authority.

  
(Varun Mitra)

Assistant Commissioner (Estt-1)

**Shri Rajeev Meena**  
**60/63A, Pratap Nagar**  
**Sanganer, Jaipur**

Copy to:

1. The Joint Commissioner (Trg.)/(Fin.), KVS (HQ), New Delhi.
2. Deputy Commissioner, KVS, RO Silchar with the request to allow the candidate to join only after verification of original certificates related to educational qualification/experience/Caste(ST) and on submission of requisite forms/statements duly completed in all respect. If the candidate is already in government service relieving order and vigilance clearance certificate from his previous employer may be obtained. The application form of the candidate alongwith documents submitted is enclosed for record and further necessary action.
3. Assistant Commissioner (RPS)/(Admn-I), KVS (HQ), New Delhi.
4. Office Order file.

Assistant Commissioner (Estt-1)

**List of documents to be brought by the candidate at the time of joining.**

1. Educational Qualification – Mark Sheet & Certificate/ Degree (Original as well as one self attested photocopy) from Class X onward.
2. Professional Qualification - Mark Sheet & Certificate/ Degree (Original as well as one self attested photocopy).
3. Experience Certificate as prescribed for recruitment of Finance Officer in the recruitment rules.
4. Valid Caste Certificate from the Appropriate Authority in respect of candidate belonging SC/ST/OBC category (Original as well as one self attested photocopy).
5. The character antecedents verification form duly filled affixed with recent photograph.
6. An oath of allegiance in the prescribed format.
7. Marital declaration in the prescribed format.
8. Details of Family.
9. Last Pay Certificate from DDO concerned, if already in Govt. Service.
10. Relieving order from the concerned Competent Authority as applicable, if already in Govt. Service.
11. Vigilance Clearance Certificate from the concerned Competent Authority as applicable, if already in Govt. Service.