



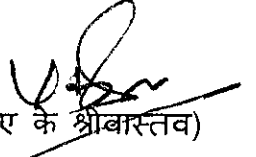
केन्द्रीय विद्यालय संगठन/Kendriya Vidyalaya Sangathan  
18, संस्थानिक क्षेत्र/18, Institutional Area  
शाहीद जीत सिंह मार्ग/Shahed Jeet Singh Marg  
नई दिल्ली-16/New Delhi - 16  
011-26858570

फ.स.110239/51/2020/बजट/केवीएस(मुख्या.)/2134

दिनांक: 05.02.2021

भारत सरकार वित्त मंत्रालय, व्यय विभाग द्वारा जारी निम्न वर्णित कार्यालय जापन सूचना एवं आवश्यक कार्रवाही हेतु जारी किए जा रहे हैं।

1. भारत सरकार, वित्त मंत्रालय, व्यय विभाग के कार्यालय जापन संख्या 19030/2/2020-E.IV दिनांक 22-12-2020, यात्रा भत्ता के नियम के अधीन सिटी के अंदर यात्रा करने पर देय दैनिक भत्ता के प्रतिपूर्ति के ~~रसीद~~<sup>रसिद</sup> रसीद/वाउचर जमा करने के संबंध में/ Regarding Travelling Allowance Rules- production of Receipts/vouchers for reimbursement of Travelling charges for travel within the city admissible under Daily Allowance on Tour.

  
(ए के श्रीवास्तव)  
सहायक आयुक्त (वित्त)

वितरण :

1. उपायुक्त, के. वि. सं., सभी क्षेत्रीय कार्यालय एवं मुख्यालय।
2. वित्त अधिकारी, के. वि. सं., सभी क्षेत्रीय कार्यालय एवं मुख्यालय।
3. सभी अधिकारी / अनुभाग, के. वि. सं. (मु.)।
4. प्राचार्य, के. वि. काठमांडू, मास्को एवं तेहरान।
5. महासचिव, सभी मान्य संघ।
6. निदेशक, जीट ग्वालियर, मुंबई, मैसूर, चंडीगढ़ एवं भूबनेश्वर।
7. उपायुक्त, ई डी पी, के. वि. सं. (मु.) की वेबसाइट के शीर्ष "सूचना पट(Announcements)" के अंतर्गत अपलोड करने हेतु प्रेषित।
8. आर टी आई, के. वि. सं.(मु.)।
9. गार्ड फ़ाइल

No. 19030/2/2020-E.IV  
Government of India  
Ministry of Finance  
Department of Expenditure  
\*\*\*

North Block, New Delhi  
Dated 22<sup>nd</sup> December, 2020

OFFICE MEMORANDUM

**Subject: Travelling Allowance Rules -production of receipts/vouchers for reimbursement of Travelling charges for travel within the city admissible under Daily Allowance on tour-regarding.**

The undersigned is directed to refer to Para 2 (E) (i) & (iii) of this Department's OM No. 19030/1/2017-E.IV dated 13.07.2017 regarding Travelling Allowance Rules – Implementation of 7<sup>th</sup> CPC vide which reimbursement for Travelling Charges for travel within the city admissible under Daily Allowance on Tour, has been prescribed. As per Para 2E(iii) of this O.M. Level 8 & Below have been allowed reimbursement of Travelling Charges without production of vouchers against self –certification and Level 9 & above have to produce vouchers..

2. Several references have been received in this Department regarding difficulties being faced by the officials in Pay Level 9 to 11 for production of receipts/vouchers while claiming reimbursement of Travelling Charges for travel within the city admissible under Daily Allowance on Tour as per Para 2E(i) of Annexure to this Department's OM dated 13.07.2017.

3. The matter has been considered in this Department and it has been decided that for reimbursement of Travelling Charges admissible under Daily Allowance on tour as mentioned in Para 2E(i) of OM dated 13.07.2017, condition of production of receipts/vouchers for officials in Pay Level 9 to 11, is done away with subject to furnishing of self-certification in which officials have to indicate the period of travel, vehicle Number etc.

4. In their application to the persons belonging to the Indian Audit & Accounts Department, this order is issued under Article 148(5) of the Constitution and after consultation with the Comptroller & Auditor General of India.

5. This is issued with the approval of Secretary (Expenditure).

Hindi version is attached.

  
(Nirmala Dev)  
Director

To,

All Ministries and Departments of the Govt. of India etc. as per standard distribution list.

Copy to : C&AG and U.P.S.C. etc. as per standard endorsement list.