



केन्द्रीय विद्यालय संगठन (मुख्यालय)

KENDRIYA VIDYALAYA SANGATHAN

18, संस्थागत क्षेत्र, शहीद जीत सिंह मार्ग

18, Institutional Area Shaheed Jeet Singh Marg,

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No.F. 1-1/2013-14/KVS(HQ)/Estt-II

Dated: 15.05.2013

NOTICE

It is hereby ordered that if a KVS employee wants to visit KVS(HQ), New Delhi in connection with transfer or any other service matters, he/she should have the permission of his/her controlling authority i.e. Dy. Commissioner, KVS, RO/Director ZIET/Principal, KV concerned alongwith his/her ID proof.

It has been noted recently that many KVS employees are bringing external influences for furtherance of their service matters especially transfers to their choice stations. All KVS employees are hereby advised to resist from bringing any external influence for furtherance of their service matters, as it constitutes violation of Conduct Rules. Erring officials will be dealt with sternly in future under relevant service rules.

The requests received from the employee concerned for transfer/modification/cancellation of transfer etc or any other service matters will only be considered. Any request received from his/her family members or near relations/others will not be entertained/responded.

This issues with the approval of the competent authority KVS.

(R.S.BHATNAGAR)

ADMINISTRATIVE OFFICER (ESTT)