



केन्द्रीय विद्यालय संगठन (मुख्यालय)

KENDRIYA VIDYALAYA SANGATHAN

18 संस्थागत एरिया शहीद जीत सिंह मार्ग

18 INSTITUTIONAL AREA, SHAHEED JEEET SINGH MARG

New Delhi/नई दिल्ली -110016

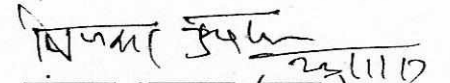
दूरभाष/टेलीफोन 26858570

दिनांक: - 23.01.2017

## वाटर कूलर एवं आर. ओ. सिस्टम की मरम्मत एवं रख-रखाव हेतु निविदाओं का आमंत्रण

केन्द्रीय विद्यालय संगठन (मुख्यालय) में स्थापित वाटर कूलर एवं आर. ओ. सिस्टम की मरम्मत एवं रख-रखाव हेतु इच्छुक एवं योग्य फर्मों से मुहरबन्द निविदाएं आमंत्रित की जाती हैं। निविदा फार्म विस्तृत जानकारी के साथ के.वि.सं. की मुख्यालय की वेबसाइट [www.kvsangathan.nic.in](http://www.kvsangathan.nic.in) पर उपलब्ध है जिसे डाउनलोड कर वांछित निविदा फीस रुपये 200/- के डी0 डी0/बैंकर्स चैक के साथ जमा किया जा सकता है।

मुहरबन्द निविदाएं केन्द्रीय विद्यालय संगठन (मुख्यालय) में प्राप्ति एवं प्रेषण अनुभाग, कमरा संख्या 11 में दिनांक 13.02.2017 शाम 5.00 बजे तक डाक द्वारा या वैयक्तिक रूप में जमा किए जा सकते हैं। प्राप्त निविदाएं दिनांक 14.02.2017 को दोपहर बाद 3.00 बजे द्रोणाचार्य कक्ष में खोली जाएंगी।

  
संयुक्त आयुक्त (प्रशा0)  
फोन नं0 26532643

## **TENDER DOCUMENT**

Kendriya Vidyalaya Sangathan is an autonomous organization under Ministry of Human Resource Development, New Delhi. It has its Headquarters building at 18, Institutional Area, Shaheed Jeet Singh Marg, New Delhi-110016.

As of now there are 07 Nos. of water coolers installed attached with R.O. systems/water purifiers in the building of KVS [HQ] and the number of devices may increase or decrease further as per the requirement.

Sealed tenders are invited from the eligible/interested/Regd. firms in compliance of terms & condition laid down in the tender document:-

### **Terms & Conditions:-**

1. AMC will include repair & maintenance of all parts & replacement, if required. It may also include gas charging, repair of compressor, relay, wiring, repairing of body in case of leakage etc. In respect of R.O./Water purifier it may include replacement of candle, membrane etc. (comprehensive rates for per water cooler/RO System/Water Purifiers etc may be furnished).
2. Complaints may be attended to by the agency immediately and not more than 2 days of its reporting.
3. The firms should have PAN No./TIN No./Service Tax No. etc. as per requirement.
4. A Bid Security of Rs. 2000/- [Rupees Two Thousand Only] to be submitted with the tender form in favour KVS HQ, New Delhi through Bank Draft/Banker Cheque etc. The bid security will be refunded to the unsuccessful bidders. It will also be refunded to the successful bidder on receipt of performance security of Rs.10,000/-
5. The firm will have to submit performance security of Rs.10,000/- [Rupees Ten Thousand Only] in favour of KVS HQ, New Delhi through Bank Draft/Banker Cheque etc. within one week of finalization of tender in favour of the firm concerned.
6. The contract will be further renewed as per the requirement of KVS on the basis of satisfactory services of the agency on mutual consent of the both viz. tenderer & KVS.
7. The agency should have a minimum of two years experience in the relevant field in govt. organization.
8. Agency should maintain water cooler/RO System/Water purifiers properly.
9. The payment of AMC will be made to the agency on quarterly basis on receipt of satisfactory services.
10. The representative of the firm can visit the devices installed in the HQ building on any working days from 10.00 AM to 5.00 PM to access the expenditure/rates before submitting tender forms.
11. Tender form/document can be downloaded from the website of KVS viz. [www.kvsangathan.nic.in](http://www.kvsangathan.nic.in) under the head Tender Notice and to be deposited with the requisite fee of Rs. 200/- [Rupees Two Hundred Only] by mean of a Demand Draft/Bankers Cheque etc. in favour of KVS HQ, New Delhi.

Tender Documents duly completed in all respects alongwith self attested copies of documents to be accepted at R&I Section, Room No. 11 in Kendriya Vidyalaya Sangathan (HQ), 18 Institutional Area, Shaheed Jeet Singh Marg, New Delhi-110016 latest by 05.00 PM of 13.02.2017 through post or in person. The Tender will be opened on 14.02.2016 at 3.00 PM at Dronacharya Kaksh in Kendriya Vidyalaya Sangathan (HQ), 18 Institutional Area, Shaheed Jeet Singh Marg, New Delhi-110016.



# TENDER FORM

[To be furnished by the firms]

Sl.No.	Particulars	Required Information
1	Name of the firm	
2	Address of the Firm	
3	Regn. No.	
4	PAN No.	
5	ST No.	
6	TIN No.	
7	Name of the Bank	
8	Address of the Bank	
9	Bank A/c No.	
10	IFSC Code	
11	MICR Code	
12	Tender Fee of Rs.200/- [Mention DD/Bankers Cheque No. Date & amount etc.	
13	Bid Security of Rs.2000/- [Mention DD/Bankers Cheque No.. Date & amount etc	

## RATES TO BE QUOTED BY THE FIRMS

Name & address of the firm:- \_\_\_\_\_

Phone/Mobile No. \_\_\_\_\_

Sl.No.	Name of the Devices with description of work	Annual Comprehensive rates [inclusive of all taxes] etc.		
		No. of device	Rate [in Rs.]	Total [in Rs.]
1	Water Cooler [including Gas Charging, winding/replacement of compressor, change of parts like Thermostat, Relay, wiring & switch etc.	7		
2	R.O. System/Aqua Guard [including all like Motor USB, Bottle Filter, RO system cleaning and maintaining work , monthly filter change and damage part including change with new parts, AC adaptor, USB, Carbon filter, wire switch, inlet outlet pipe, Membranes, Sediment, Spa filter, SV, FR, CTO, UV Lamp New Body etc.	7		
	TOTAL			

Signature & stamp of the bidder