



केन्द्रीय विद्यालय संगठन(मु0)  
18 संस्थागत क्षेत्र, शहीद जीत सिंह मार्ग, नई दिल्ली-110602  
KENDRIYA VIDYALAYA SANGATHAN (HQ)  
18, Institutional Area, S.J. Marg, New Delhi-110016.  
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**Speed Post/E-mail**

**Dated: 07-05-2016**

06.5.16

F. 110338/01/2016-17 केविसंग) मु. (शैक्षिक/ 406-489

उप आयुक्त / निदेशक

केन्द्रीय विद्यालय संगठन

सभी क्षेत्रीय कार्यालय तथा

सभी आंचलिक शिक्षा एवं प्रशिक्षण संस्थान ।

**विषय: In-service Courses for PGT/TGT/HM/PRT/TGT(P&HE), AE, WE & Librarian & PRT(Music)- Reg. Inclusion/Exemption/Change of venue of participants**

महोदय / महोदया,

With reference to the above cited subject, this office has received many requests from the Dy.Commissioners/Asst.Commissioners/Principals/teachers for **inclusion of name/ exemption from attending In-service Course/permission to attend ISC at a different venue etc.** In this regard, this is to inform that the Dy. Commissioner of the Region concerned is hereby empowered to take decision in case of the above said matters in light of the instructions contained in points no. 4, 5 & 6 of this office letter No. F.1210338-01/2016-17/KVS(HQ)/Acad./101-35 dated 30.03.16. The decision taken should be intimated to the individuals' concerned and the Directors of the venues and ZIETs concerned under intimation to this office.

However, it is made clear that **any change in the venue of the In-service Course itself will be considered only by KVS(HQ).**

This issues with the approval of the competent authority.

भवदीय,

(डॉ. शची कांत)

संयुक्त आयुक्त (प्रशिक्षण)

861/011(Acad)  
07/5/16

प्रतिलिपि:

1. PS to Commissioner, KVS (HQ), New Delhi.
2. PS to Addl. Commissioner (Admn. / Acad.), KVS(HQ), New Delhi .
3. DC(EDP), KVS(HQ) with the request to upload on the KVS website.
4. Guard File.

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संयुक्त आयुक्त (प्रशिक्षण)